

St. John's Unitarian Universalists Board Meeting
December 12, 2007

Board Members Attending: Kelly McMichael, Jonena Jones, Barbara Casson, Elizabeth Wilson, Pete Asman, Debbie Combs, Frank Carpenter
Staff Representation: Mary Darner Guests: Rick Prairie, Tom Darner

Topic	Board Member	Discussion/Action	Motion	Made by:	2 nd by:	Vote
Chalice lighting and opening words	Kelly and Jonena					
Consent Agenda	Kelly	Approve Council Reports, November Minutes, November Financial Reports, Letters to members notifying change to inactive status (see list attached to minutes), Frances May Brooks as member of Safe Congregation Committee. Amend motion to pull out RFF Policies and breakdown of Minister's salary.	Approve consent agenda as amended.	Pete	Elizabeth	unanimous
Request for funds (RFF) policy	Jonena	Council directors need to be aware of budget amounts for their councils. Budgets are posted outside the office.	Approve RFF policy as presented.	Jonena	Elizabeth	unanimous
Minister's salary	Jonena	Approval of new breakdown of Minister's salary for fiscal year 2008 as follows: Housing \$24,865, Salary \$28,760, Professional Expenses \$6,000, Benefits \$15,398.	Approve new breakdown of minister salary as presented.	Jonena	Elizabeth	unanimous
Outreach Grants	Rick Prairie	Rick provided a list of organizations who will receive outreach grants and the amounts of the grants. He described the process for selection.	Motion to approve outreach grants as presented.	Elizabeth	Barbara	unanimous
Coming of Age Program	Elizabeth	Elizabeth described how the Safe Congregation Policy impacts the Coming of Age Program. She suggested development of a form that describes plans and outings of the youth and mentor that parents sign off on. Action: Elizabeth, Mary, and Rick will develop a form for the Coming of Age Program and present it to the Board at the January meeting.				
Covenanting and Head of Staff	Frank	Frank described the process for finding an appropriate consultant for covenanting. Fund trustees offered \$500 toward consultant fees but that's less than needed. Fund Trustees meet				

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		next mid-January and Frank goes on sabbatical at the end of January. Timing doesn't work well to solve lack of funds issue. Action: Continue discussion online. The Board, via Frank, will ask the Fund Trustees to reconsider the use of Legacy Funds. At the Board/Staff potluck this Friday evening, we will discuss issues concerning head of staff.				
Closing the Gap	Jonena	Closing the Gap Update \$14,135 in pledges and requested \$15,000. Received \$8,000 of pledge amounts. Good job Tom Darner!				
Budget Update	Jonena	At this time Jonena expects a \$1500 deficit for the year. Finance Advisory Council recommends using up to \$4000 from the Contingency Fund for the boiler payment. Jonena presented a budget indicating line items that could be cut. Elizabeth suggested that the next Town Hall meeting explain where we are financially.	Approve the use of Contingency Fund up to \$4000 for the boiler payment.	Jonena	Barbara	unanimous
2008-09 Budget	Jonena	Tom Darner and Jonena worked on a draft of a proposed budget for 2008-09. Must decide what programs will be promoted and ask the congregation for support. Tom stated that the Stewardship Committee and Board need to be in agreement.				
Mini Retreat	Kelly	Mini Retreat is scheduled for Saturday, January 26 from 9:00 am until noon.				
Working Groups	Kelly	Action: For the January Board meeting working groups will submit a written report of progress with goals.				
Good of the Church	Kelly	Kelly requested input for the good of the church. Jonena will send an email about a basket from the Board for fund raising.				
Adjourn	Kelly		Adjourn			